Actions – IIT Meeting #1

21/5/20

Attendees: Michael (chair), Robert, Wenhui, Yashraj, Arin

Absent: Benjamin

Actions:

Determined Weekly meetings during the tutorial and on Friday at 10:30.

Task allocation:

Team Profile: all of us

Aims – Wen

Plans and progress – Ben

Arin – Roles

Scope and Limit – Michael

Tools and Tech – Yash

Arin – Testing

Timeframe – Michael

Risks – Wen

Group processes and Comms – rob

Skills and Jobs – Yash

Logo for project – Arin

Personal Reflection – Everyone

Reflection of group - Yash

HTML : Rob

gitHub: Michael